



1. Title

The organization shall be known as APPLETON THORN VILLAGE HALL, (hereinafter called 'the Charity')

2. Objects

2.1) The Charity is established to provide a village hall, to be held in trust for the inhabitants of Appleton Thorn without distinction of political, religious or other opinions for the purpose of improving the quality of life through recreation and leisure time occupation.

2. 2) The Charity shall have the power to raise funds and receive contributions to purchase land and buildings, and to do such lawful things as will attain the aims of the Charity.

3. Administration

The Charity shall be administered by a committee of management, in conformity with this constitution, hereinafter called the Committee and

1) subject to the provisions of sub-clause 2} of this clause, the Committee shall cause the title to

a) all land by or in trust for the charity which is not vested in the official Custodian of Charities, and

b) All investments held by or on behalf of the charity; to be vested either in a corporation to act as custodian trustee or in not less than three individuals appointed by them as holding trustees. Holding trustees may be removed from by the committee at their pleasure and shall act in accordance with the lawful directions of the committee. Provided they act only in accordance with the lawful directions of the committee, the holding trustees shall not be liable for the acts and defaults of its members.

2) If a corporation entitled to act as a custodian trustee has not been appointed to hold the property of the charity, the committee may permit any investments held by or in trust for the charity to be held in the name of a clearing bank, trust corporation or any stockbroking company which is a member of the

International Stock Exchange (or any subsidiary of any such stockbroking company) as nominee for the committee; and may pay such a nominee reasonable and proper remuneration for acting as such.

3) The committee of management shall consist of;

a) A Chairperson, Vice-Chairperson, Secretary and Treasurer, to be elected at the Annual General Meeting of the members of the Charity.

b) Co-opted members appointed at a duly constituted meeting of the committee.

3.4) The period of members office shall commence:

a) For elected members at the end of the AGM at which they are elected.

b) for co-opted members at the date of their co-option



c) The names of the committee members shall be recorded in the minutes of the first meeting after the AGM, and they shall sign to indicate their acceptance.

3. 5) All members of committee shall retire from office at the AGM next after that at which they took office but may be re-elected or re-appointed.

3.6) Failure to appoint.

The proceedings of the whole committee shall not be invalidated by any failure to appoint, or any defect in the appointment, election or qualification of any member.

3. 7) In the event of the resignation of an elected member from committee the committee shall have the power to co-opt or appoint to fill the position.

3.8) Except in special circumstances, with the written approval of the Charity. Commission or other authority holding charitable jurisdiction, no member of committee shall take or hold any interest in any property belonging to the Charity other than for trustee purposes; nor shall have any financial interest in the affairs of the Charity, if they, or any member of their immediate family hold executive position on the committee of trustees of the Charity (Qualified in 2001 AGM).

3.9) Determination of Membership of Committee

Any member who is adjudged bankrupt, or who makes a composition or arrangement with his creditors, or who is incapacitated from acting, or who communicates in writing to the committee a wish to resign, shall thereupon cease to be a member.

4. Meetings of committee

4.1) The Committee shall hold at least 4 ordinary meetings in each year. A meeting may be summoned at any time by the chairperson, or two members, upon seven clear days' notice being given to all the other members, of the matters to be discussed.

4.2) A meeting must be attended by at least half of the members entitled to do so, to constitute a quorum.

4.3) I If the chairperson is absent from a meeting. then the vice-chairperson shall preside otherwise the members present, shall elect one of those present to be chairperson for that meeting, before any other business is transacted.

4.4) Every Matter shall be determined by a majority of members present and entitled to vote. In the case of equality, the chairman of the meeting shall have a second, casting vote.

4.5) Any member of the Charity shall have the right to address the committee, in person, at the first committee meeting held after the secretary has been given written notice of such request, and, the nature of the business to be raised.



5. Membership

5.1) The committee shall operate a membership scheme in compliance with the requirements of the local magistrates.

5.2) The conditions of membership may be decided from time to time by the committee but shall always be in accordance with the objects of the Charity, as specified in clause 2.1) of this constitution.

6. Annual General Meeting

6.1) There shall be an Annual General Meeting of the Charity's members to be held in January each year, or as soon thereafter as is possible.

6.2) Attendance and voting at the AGM shall be limited to those present, over the age of eighteen who have been members for at least twelve weeks prior to the date of the meeting.

6.3) Public notice of the AGM shall be given by the committee by displaying conspicuously at the trust property all relevant details of the meeting, for at least twenty-one days prior to the date of the meeting.

6.4) The notice of the meeting shall invite nomination for the elected members of the committee of management: the notice shall be removed, at a time to be specified thereon, when the property is last open to general usage prior to the date of the AGM.

6.5) Nomination for the elected members of the committee of management shall not be accepted on the occasion of the AGM, for a position that has been properly, previously nominated and seconded on the notice in clause 6.4)

6.6) Voting at the AGM shall be by simple majority of those present and voting; except in the event of equality when the Chairperson of the meeting shall have a second, casting vote.

6.7) Election of Officers of Committee shall be by secret ballot, the result of which shall be made known to the meeting only by naming the winning candidate, not the number of votes cast.

6.8) Votes shall be counted by tellers appointed by the chairperson at the time of the meeting, (margin of less than five votes to require a recount).

7. 7.1) An Extraordinary General Meeting may be demanded by any fifteen members, qualified to vote at a General Meeting, giving written notice to the Secretary, of the business to be discussed.

7.2) The committee shall give notice of the Extraordinary General Meeting, within fourteen days of receipt of the demand and the meeting shall be notified and conducted as in clause 6. above,

8. Resolutions passed at a General Meeting shall be binding on the Committee of Management.

9. The committee shall cause all buildings and property of the Charity to be kept in repair and be sufficiently insured against fire, theft, public liability and any other appropriate insurable risks.



10. 10.1) The committee shall as and when it thinks fit apply the income of the charity for the purposes set out in 2.1).

10.2) Any sum of cash belonging to the Charity and not needed as a balance for working purposes shall be invested in an interest-bearing deposit account.

10.3) The assets of the charity may not be used in any form of speculative business.

11. Minutes and Accounts

11.1) The committee shall keep proper minutes of all its meetings, and proper accounts.

11.2) The committee shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of the Act) with regard to:

a) the keeping of accounting records for the charity;

b) the preparation of annual statements of account for the charity;

c) the auditing or independent examination of statements of account of the charity; and

d) The transmission of the statements of account of the charity to the Commissioners.

11.3) The committee shall comply with their obligations under the Charities Act 1992, (or any statutory re-enactment or modification of that act) with regard to the preparation of an annual report and its transmission to the Commissioners.

11.4) The committee shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of that act) with regard to the preparation of an annual return and its transmission to the Commissioners.

12. Mortgages

The committee may, with the consent of the Charity Commissioners, from time to time, by mortgage or otherwise obtain such advances on the security of the property as may be required for improving or extending the existing property, or for erection of further building.

13. Letting or sale

13.1) If the committee decides that it is necessary to discontinue the use of the trust property in whole or part, it shall call a meeting of the inhabitants of the area of benefit, of eighteen years or more of age.

13.2) The notice of such meeting shall be posted at least Fourteen days' notice - conspicuously on the trust property and advertised in a local newspaper giving details of the proposition.



13.3) A majority of three quarters of those present and voting shall be required for the resolution to sell or lease the trust property to succeed. The consent of the Charity Commission will also be required.

13.4) After all liabilities have been met the proceeds from any sale or lease shall be applied for the purchase of other property or otherwise to allow the Charity to continue its aims as in clause 2.1).

14. Dissolution

14.1) If the committee considers it desirable that the charity be dissolved it shall call a meeting as in clause 13.

14.2) A resolution to dissolve the Charity must be approved by Three quarters of those present and voting at such meeting.

14.3) Such dissolution may give instructions for the disposal of any assets, after all liabilities have been met. The balance left may be transferred to some other charitable institution having like objectives, with the approval or at the direction of the Charity Commission.

Alterations to the Constitution:

15.1) Subject to the following provisions of this clause the Constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of alteration proposed.

15.2) No amendment may be made to clause 1, clause 2, clause 3.9, clause 14 or this clause without prior consent in writing of the commissioners.

15.3) No amendment may be made which would have the effect of making the Charity cease to be a Charity at Law.

15.4) The Executive Committee should promptly send to the Commissioners a copy of any amendment made under this clause.